



Risk Assessment **Use of Premises**

1. General Instructions

The aim of the **risk assessment** process is to remove a hazard or reduce the level of its **risk** by adding precautions or control measures, as necessary. By doing so, you have created a safer and healthier workplace.
 The information contained within provides details relating to the hazards associated with the operations that are carried out during the use of this equipment. This document should be adopted as a primary source of information when adhering to the process instructions for the manufacture of product to control the possibility of injury or harm occurring.
 It is essential that the contents of the assessment are communicated with those persons that are subjected to the operations as identified within.

2. Persons Considered to be at Risk

Any and all persons, including staff, contractors and visitors that, for whatever reason has business or cause to be on the site.

Ref	Activity	Hazards	Control measures	Risk Rating			Additional Control Measures Required	Residual Risk		
				L x	S =	R		L x	S =	R
1.1	Young Persons	Young persons could sustain injuries from unknown facilities	+Young people will be supervised at all times when on the premises +Training is undertaken ensuring players play safely. +FA rules/guidelines followed at all times +DBS checks carried out on all staff and volunteers that work with young persons.	2	3	6	Consent forms to be obtained for permitting images to be taken.	1	3	3



1.2	Senior Team Players	All players could sustain injuries from use of the premises	+Training is undertaken ensuring players play safely. +Team players are aware of club rules. +FA rules/guidelines followed at all times +Team players to be reminded of club rules of play.	1	4	4		1	4	4
1.3	Grass Cutting	Operatives could sustain injuries from using the ride on mower	+ All equipment will be used in accordance with manufacturers guidelines. +Grounds to be inspected prior to cutting for litter and debris +Hearing protection is provided and is mandatory +Seat belt to be worn at all times	1	4	4	No further action	1	4	4
1.4	Line Painting	Operatives could sustain injuries during line painting	+ All equipment will be used in accordance with manufacturers guidelines. +Pre use checks of all equipment for signs of damage +Damaged equipment to be put out of use +Gloves to be worn when refilling line painter	1	3	3	No further action	1	3	3



1.5	Welfare Facilities	Any person could be harmed by a lack of sufficient welfare facilities	+ Regular cleaning schedule implemented +Hygiene products monitored to ensure well stocked supply +Clean as you go policy adopted	1	3	3	Rota in place for cleaning schedule	1	3	3
1.6	Faulty Equipment	Operatives could sustain serious injury from using faulty equipment	+ All equipment to be maintained in accordance with manufacturers guidelines. +All equipment to be checked prior to each use. +Damage and defects to be reported to management and equipment put out of use. +Portable electrical equipment is part of a PAT testing schedule +Balls with cracked or peeling leather to be removed from play +Balls only to be pumped to appropriate pressure.	2	4	8	Routine inspection of equipment for damage or defects	1	4	4



1.7	Hazardous Substances	Operatives could suffer respiratory damage and skin conditions from handling	<ul style="list-style-type: none"> +MSDS and COSHH assessment available for all substances +Substances to be stored as per manufacturers guidelines +Appropriate PPE provided when handling chemicals +All containers clearly labelled. +Where possible, cleaning products marked 'irritant' not purchased and milder alternatives bought instead. +Long-handled mops and brushes, and strong rubber gloves, provided and used. 	2	4	8	Only trained authorised staff to handle chemicals	1	4	4
1.8	Ground Conditions	Any person could sustain injury as a result of poor ground conditions	<ul style="list-style-type: none"> +Grounds to be inspected prior to training or matches +Only players wearing studded football boots are allowed to train +Matches and training to be suspended in poor ground conditions 	2	3	6	Routine grounds maintenance to take place	1	3	3



1.9	Weather	Any person could sustain injuries arising from extremes of weather	+Weather conditions to be monitored +Matches and training will not proceed in extreme ice/snow +Regular breaks to be taken in hot weather	1	4	4	No further action	1	4	4
1.10	Goalposts	Any person could sustain injury from collapsed or peeling goalposts	+Goalposts to be regularly checked by Grounds Keeper for signs of degradation and rust +Metal cup hooks will not be used to fix nets +Portable goalposts to be anchored during play	1	4	4	No further action	1	4	4
1.11	First Aid	Any person could sustain further injury from a lack of First Aid provision	+Trained first aiders are on hand for all training sessions and matches. +Well stocked first aid kit located in the club house. +All staff and volunteers have been trained in procedures in the event of an emergency	1	5	5	Adequate provision of First Aiders for all matches	1	5	5
1.12	Fire	Any persons could sustain serious injury or death from fire	+All equipment is stored in the clubhouse at the end of the day. +Flammable substances stored according to manufacturer's guidelines +Staff and club members receive a fire induction upon registering	2	5	10	All staff and volunteers have been trained in procedures in the event of an emergency	1	5	10



1.13	Slips, Trips and Falls	Any person could sustain injury from ST and F's	+Spillages cleaned up immediately +All equipment stored so as not to cause a trip hazard +Car park and paths to be cleared or gritted in icy conditions +Stairs, seating areas and public viewing stands checked for signs of damage and loose seating	2	3	6	All users encouraged to report any issues with housekeeping and grounds maintenance	1	3	3
1.14	Manual Handling	Staff and volunteers can sustain strains and pain from incorrect manual handling	+Commonly used items and heavy stock stored at waist height +Lifting aids available for use when required +Staff and volunteers told not to lift beyond their own capacity	1	3	3	Staff and volunteers reminded of the dangers of manual handling	1	3	3
1.15	Conduct of players, spectators	Any person could become harmed by threatening behaviour and actions	+Coaches decisions are final. +Spectators will be removed from the premises if their behaviour is deemed unacceptable. +Players agree to a code of conduct and will be suspended from the club for displaying unacceptable behaviour	1	4	4	No further action	1	4	4



1.16	Contact with steam, hot water, hot oil and hot surfaces	Kitchen staff and volunteers may suffer scalding or burns injuries.	+Staff trained in risks of hot oils and on procedure for emptying/cleaning fryers. +Staff trained in risks of releasing steam. +Water mixer taps provided. +All staff told to wear long sleeves. +Heat-resistant gloves/cloths/aprons provided.	2	4	8	Display 'hot water' signs at sinks and 'hot surfaces' signs at hot plates	1	4	4
1.17	Knives	Staff involved in food preparation and service could suffer cuts from contact with blades.	+Staff trained to handle knives +Knives suitably stored when not in use	1	4	4	No further action	1	4	4
1.18	Food Handling	Frequent hand washing can cause skin damage. Some foods can cause some staff to develop skin allergies.	+Where possible and sensible, staff use tools (cutlery, tongs scoops etc) to handle food rather than hands. +Food grade, single- use, non-latex gloves are used for tasks that can cause skin problems, eg salad washing, vegetable peeling. +Where handling cannot be avoided, hands are rinsed promptly after finishing the task.	1	2	2	No further action	1	2	2



1.19	Gas Appliances	Staff and customers could suffer serious/fatal injuries as a result of explosion/ release of gas	+Daily check of gas appliance controls. +Inspection, service and test carried out by Gas Safe registered engineer every 12 months. +Staff know where main isolation tap is and how to turn supply off in an emergency.	1	5	5	No further action	1	5	5
1.20	Enter Additional Hazards if applicable Here									
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A Risk Assessment is a process to identify the **potential hazards** arising from a work activity and the **likelihood of harm** resulting from those hazards, then putting the two together to estimate the **risk** involved in the activity. If risk levels are considered unacceptable, the assessment will identify **measures, precautions or controls**, be these new or improved, that will reduce the risks to acceptable levels, so far as is reasonably practicable. The risk assessment process should then go on to ensure those



precautions are approved / accepted and signed off by both the line manager(s) and risk assessor(s). New or revised assessments must be brought to the attention of the staff involved and implemented, including any necessary training. They must also be reviewed and re-assessed as appropriate. The assessment may identify **improvements in existing arrangements** that need to be implemented, either before work starts or at a later stage. Actions to ensure these are put in place must be followed up with responsibilities assigned, targets set and progress towards implementation tracked. If an improvement is required **before the work can start**, checks should be made to **ensure they are in place**



Likelihood →	Likely (5)	Probable (4)	Possible (3)	Unlikely (2)	Very unlikely (1)
↓ Severity					
Death (5)	25	20	15	10	5
Major Injury (4)	20	16	12	8	4
Minor Injury (3)	15	12	9	6	3
No Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

KEY: S = Severity
 L= Likelihood
 R= Risk rating

High risk
Medium risk
Low risk

3. Personal Protective Equipment

						
Coveralls	Gloves	Hard Hat	Eye Protection	Dust Mask	RPE	Ear Protection
	YES		YES			YES
	If Required		If required			If required

						
Footwear	Face Shield	Hi Vis	Lock Outs	Fall Protection	Hair Net	Special
YES						
If required						



4. This Risk Assessment has been compiled for: -

Name:	Signature:	Position:	Date:
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Safety & Health Ltd has made extensive efforts to check the accuracy of the information and advice contained within this risk assessment. The hazards, risks and findings contained within this risk assessment are based on information supplied. This assessment is based on the best interpretation of information supplied by the company to the author. No part of this information may be reproduced, stored in a retrieval system or transmitted, in any form or by any means, without prior permission in writing of Letchworth Garden City Eagles, or be otherwise circulated in any form of binding or cover other than that in which it is published.

5. Document Review History

Name	Signature	Position	Date
Leila Gribben	<i>Leila Gribben</i>		27 July 2021